**School flood plan**

To be used in conjunction with pre-existing School Emergency Fire & Evacuation Plans to provide guidance and support to your school during the event of a flooding Emergency. Also to be used in conjunction with your schools’ Health & Safety and Security Policies.

For more information: [gov.wales/emergency-planning-and-response-guidance-education-and-childcare-settings](https://www.gov.wales/emergency-planning-and-response-guidance-education-and-childcare-settings)  
  
**Quick action flood plan**

|  |  |
| --- | --- |
| Trigger to start action during a flood.This could be a flood alert, flood warning or local observed flooding: |  |
| Person(s) responsible for activation of emergency School Flood Plan: |  |
| Location of first aid kit |  |

**Contact and sources of information**

**In an emergency**

* Call the emergency services **999** if anyone is trapped or in danger, await instructions from emergency services
  + The police have general control and co-ordination of responses
  + Ambulance service for medical assistance
  + Fire and Rescue or Coastguard complete rescue operations
* Call the RSPCA emergency line **0300 1234 999** for animal rescues. Do not put your life or someone else’s life in danger to attempt an animal rescue.

**If flooding is happening**

Stay away from flood water - it is dangerous and can be contaminated

* For information about the live flooding situation and advice:  
  Call Floodline **0345 988 1188** or **Type talk: 0345 602 6340** (for the hard of hearing)

[naturalresources.wales/flooding](https://naturalresources.wales/flooding?lang=en)

* To report flooding inside a property or find out the response to the flooding in your area contact your Local Authority. Make a note of their details below:

Emergency telephone number:

Social media:

* To report or to get information about power cuts call **105**
* To report a gas or carbon monoxide emergency call **0800 111 999**
* To find out about road closures call [Traffic.wales](https://traffic.wales/) **0300 123 1213**
* To find out about impacts on public transport call [Traveline](https://www.traveline.cymru/).cymru **0800 464 00 00**
* Make a note of local radio stations for relevant updates below.

**Plan what to do in an emergency situation**

**Evacuate away from flood  
location to:**   
Identify areas outside of  
flood risk area**.**

**Where to move cars:**Identify areas outside  
of flood risk area**.**

**Alternative communication**

**methods:**If power, mobile networks or  
landlines are disrupted:

**Actions to take if you are about to flood**

List the actions you could take if it is safe to do so (e.g. move electrical equipment, hazardous materials)

|  |  |
| --- | --- |
| Action | Details |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

**Flood response actions**

Overall coordination of School Flood Plan, consideration of vulnerable persons etc

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Contact Details | Flood responsibility | Agreed |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Contact Natural Resources Wales if you have any general queries or find out more online at [naturalresources.wales/flooding](https://cyfoethnaturiolcymru.sharepoint.com/teams/waterman/frm/aware/Planning/Floods%20Recovery%20&%20Review/R12%20Improved%20information,%20advice,%20literature%20and%20signposting/Draft%20content/Digital/naturalresources.wales/flooding)**,** call **0300 065 3000** or email [enquiries@naturalresources.wales](https://cyfoethnaturiolcymru.sharepoint.com/teams/waterman/frm/aware/Resources/Materials%20for%20the%20Public/NRW%20Docs/Flood%20plan%20templates/enquiries@naturalresources.wales)